



***PWYLLGOR CRAFFU'R GWASANAETHAU
CYMDEITHASOL, TAI A DIOGELWCH CYMUNEDOL***

2.00 PM DYDD IAU, 19 MEDI 2024

***CYFARFOD AML-LEOLIAD - SIAMBR Y CYNGOR PORT TALBOT A
MICROSOFT TEAMS***

Rhaid gosod pob ffôn symudol ar y modd distaw ar gyfer parhad y cyfarfod

Gellir ffilmio'r cyfarfod hwn i'w ddarlledu'n fyw neu'n ddiweddarach drwy wefan y cyngor. Drwy gymryd rhan, rydych yn cytuno i gael eich ffilmio ac i'r delweddau a'r recordiadau sain hynny gael eu defnyddio at ddibenion gweddarlledu a/neu hyfforddiant o bosib.

RHAN A

1. Cyhoeddiad y Cadeirydd
2. Datganiadau o fuddiannau
3. Cofnodion y Cyfarfod Blaenorol (*Tudalennau 5 - 8*)
 - 12 Gorffennaf 2024

Rhan 1

4. Ystyried eitemau o Flaenraglen Waith y Cyngor
 - (a) Arfarniad Opsiynau Grant Cyfleusterau i'r Anabl

Rhan 2

5. Ystyried eitemau o Flaenraglen Waith y Pwyllgor Craffu
 - Dim eitemau Blaenraglen Waith y Pwyllgor Craffu i'w hystyried.

Rhan 3

6. Monitro Perfformiad
 - Dim eitemau i'w hystyried.

Rhan 4

7. Detholiadau o eitemau i'w craffu arnynt yn y dyfodol (*Tudalennau 45 - 64*)
 - Blaenraglen Waith y Cabinet
 - Blaenraglen Waith y Pwyllgor Craffu
8. Eitemau brys
Unrhyw eitemau brys yn ôl disgrisiwn y Cadeirydd yn unol ag Adran 100BA(6)(b) o Ddeddf Llywodraeth Leol 1972 (fel y'i diwygiwyd)
9. Mynediad i gyfarfodydd
Mynediad i gyfarfodydd i benderfynu a ddylid gwahardd y cyhoedd o'r eitem ganlynol yn unol ag Is-adran 100a(4) a (5) Deddf Llywodraeth Leol 1972 a'r paragraffau eithriedig perthnasol o Ran 4 Atodlen 12a y Ddeddf uchod.

RHAN B

10. Craffu ar eitemau preifat
 - (a) Achos Busnes Cychwynnol ar gyfer Datblygu Canolfan Frysbenau (Wedi'i eithrio o dan baragraff 14)

K.Jones
Prif Weithredwr

Canolfan Ddinesig
Port Talbot

Dydd Gwener, 13 Medi 2024

Aelodaeth y Pwyllgor:

Cadeirydd: C.Galsworthy

Is-gadeirydd: H.C.Clarke

Cynghorwyr: H.Davies, O.S.Davies, S.E.Freeguard, J.Jones,
A.R.Lockyer, A.Lodwig, P.D.Richards,
D.Thomas, D.Whitelock a/ac C.Williams

Nodiadau:

- (1) Os yw aelodau'r pwyllgor neu'r rhai nad ydynt yn aelodau'r pwyllgor am gynnig eitemau perthnasol i'w cynnwys ar yr agenda cyn cyfarfodydd y dyfodol, rhaid iddynt roi gwybod i'r Prif Weithredwr/Cadeirydd 8 niwrnod cyn y cyfarfod.*
- (2) Os yw'r rhai nad ydynt yn aelodau'r pwyllgor am fod yn bresennol ar gyfer eitem o ddiddordeb, mae'n rhaid rhoi rhybudd ymlaen llaw (erbyn 12 hanner dydd ar y diwrnod cyn y cyfarfod). Gall y rhai nad ydynt yn aelodau'r pwyllgor siarad ond nid oes ganddynt hawl i bleidleisio, cynnig nac eilio unrhyw gynnig.*

Mae'r dudalen hon yn fwriadol wag

Social Services, Housing and Community Safety Scrutiny Committee
(Multi-Location Meeting - Council Chamber, Port Talbot & Microsoft Teams)

Members Present:

12 July 2024

Chairperson: Councillor C.Galsworthy

Vice Chairperson: Councillor H.C.Clarke

Councillors: H.Davies, O.S.Davies, S.E.Freeguard,
P.D.Richards and C.Williams

Officers In Attendance A.Jarrett and P.Chivers

Cabinet Invitees: Councillors S.Harris and J.Hale

1. **Chair's Announcements**

The Chair welcomed everyone to the meeting.

2. **Declarations of Interest**

There were no declarations of interest received.

3. **Minutes of Previous Meeting**

The minutes of the meetings held on 21 March 2024 and 18 April 2024 were approved as true and accurate records.

4. **Annual Report 2023/2024**

The committee noted and endorsed the Annual Report 2023/24 and commended to Council.

5. **To consider items from the Cabinet FWP**

There were no public Cabinet Forward Work Programme items to be considered.

The Chair advised members that the items that were previously scheduled to come to this meeting will be considered in September.

6. **To consider items from the Scrutiny Committee Forward Work Programme**

There were no Scrutiny Committee Forward Work Programme items to be considered.

7. **Performance Monitoring**

No items for consideration.

8. **Selections of items for future scrutiny**

The Chair reminded members that this was the first scrutiny committee meeting of the new scrutiny model adopted by council. The Chair drew members attention to various monitoring and update reports that have been added to the Scrutiny Committee Forward Work Programme, for consideration at future meetings.

Members were given the opportunity to request additional items from the Cabinet Forward Work Programme for consideration on the Scrutiny Committee Forward Work Programme.

The Director of Social Services, Health and Housing confirmed that Hillside reports could be brought to the committee quarterly.

Members requested data relating to children who have been re-admitted onto the Child Protection register.

The Chair confirmed that this data would be included in the Quarterly Performance Monitoring reports.

The forward work programme was noted.

9. **Urgent Items**

There were no urgent items.

**Cllr. Charlotte Galsworthy
CHAIRPERSON**

Mae'r dudalen hon yn fwriadol wag



Cyngor Castell-nedd Port Talbot
Neath Port Talbot Council

NEATH PORT TALBOT COUNCIL

Social Services, Housing and Community Safety Scrutiny Committee

19th September 2024

MATTER FOR CONSIDERATION

WARDS AFFECTED: ALL

DISABLED FACILITIES GRANT OPTIONS APPRAISAL

Purpose of Report

To allow for pre-decision consideration of the Disabled Facilities Grant Options Appraisal Report by scrutiny members.

Background

The scrutiny committee have selected this item for pre-decision scrutiny before it is presented to Cabinet on 2nd October 2024 for approval.

Financial Impact

Not applicable.

Integrated Impact Assessment

Not applicable.

Valleys Communities Impacts

Not applicable.

Workforce Impacts

Not applicable.

Legal Impacts

Not applicable.

Risk Management Impacts

Not applicable.

Crime and Disorder Impacts

Not applicable.

Violence Against Women, Domestic Abuse and Sexual Violence Impacts

Not applicable.

Consultation

There is no requirement under the constitution for consultation on this item.

Recommendations

Following scrutiny, members to support recommendation outlined in the draft Cabinet report.

Appendices

Appendix 1 -

Draft Cabinet Report – Disabled Facilities Grant Options Appraisal

List of Background Papers

Not applicable.

Officer Contract

Chelé Zandra Howard, Head of Housing and Communities

email c.howard@npt.gov.uk

Robert Davies, Principal Officer Housing Renewal and Adaptation Service. email r.i.davies@npt.gov.uk

Scrutiny Officer

Email: p.chivers@npt.gov.uk

Mae'r dudalen hon yn fwriadol wag

NEATH PORT TALBOT COUNCIL

CABINET

2nd October 2024

Report of the Head of Housing and Communities – Chelé Zandra Howard

Matter for Decision

Wards Affected: All Wards

Disabled Facilities Grant Options Appraisal

Purpose of the Report

To present the options appraisal report to members following the Update report of March 2024, in respect of the Disabled Facility Grant (“DFG”) service.

Executive Summary

Post pandemic, there have been a number of changes that has directly impacted on both demand for DFGs and the utilisation of DFGs for those with more complex adaptation needs.

One of the most significant changes impacting on the utilisation of DFGs is that the cost of materials and labour has increased considerably. In some cases, the cost of undertaking adaptation works far exceeds the statutory maximum DFG limit of £36k, resulting in applications being cancelled and the applicant not receiving essential adaptations.

Alongside rising costs, the removal of the means test for small and medium sized works has resulted in a notable rise in people becoming eligible for a DFG.

The available budget for DFGs is now being committed earlier in the year and long waiting lists have been building. This is anticipated to continue based on projected demand and costs.

Background

The capital budget for DFGs, as set by the Capital Programme Steering Group (“CPSG”), is £3m per annum. It has been at this level for over 10 years, £1.4m was carried over from the COVID-19 period and has now been fully spent.

Neath Port Talbot County Borough Council (“the Council”) also receives an ENABLE award of £280k from Welsh Government (WG), £90k of this is a “top up” for agreeing to remove the means test for small and medium sized grants.

The DFG budget is fully spent every year and demand far exceeds the amount of funding available, with the budget becoming committed by the end of September/October. Once the budget is committed for the year, a waiting list for the following financial year then begins to build.

Demand for adaptations funded via a DFG is rising, a notable amount of additional demand was created due to the removal of the means test for small and medium sized adaptations, which was agreed by the Council following a request from WG.

During the 2021/22 financial year, 146 applications were received for small and medium sized jobs where the applicant was not on a passporting benefit and therefore needed a means test before proceeding any further. Of these, 19 applicants cancelled before the means test was undertaken and an additional 113 applicants cancelled

after the means test, with only 14 applicants continuing to the on-site stage.

The below shows the demand for DFGs in the last three financial years:

For financial year April 22 – March 23

- 280 jobs were completed and certified on site, of these 26 were extensions.
- 254 jobs were small and medium sized works.
- Out of the 254 jobs completed, 89 would have had a means test pre 1st August 2022 and likely to have cancelled, this equated to a value of £667,500.

For Financial year April 2023- March 2024

- 293 jobs were completed and certified, of these 25 were extensions.
- 270 jobs were small and minor works.
- Out of the 270 jobs completed, 165 would have had means tests pre 1st august 2022 and likely to have cancelled, this equated to a value of £1,237,500.

Start of Financial Year 2024/25

- At the start of FY 24/25 there were 390 applicants on the waiting list.
- Previous years the average number on the waiting list at the start of the year was around 70 applicants.

This years waiting list compromised of the combination of works as stated below:

- 225 Shower conversions x average cost £7500 = £1,687,500
- 3 Extensions x average costs x £36000 = £108,000
- 162 specialist equipment jobs x average costs x £2000 = £324,000
- Total value of waiting list - £2,119,500

The works

Shower conversions - Are generally where the bath is taken out and the bathroom reconfigured and a level access shower tray, shower doors and a thermostatically controlled shower are installed, very often a Stairlifts would also be installed at the same time.

Extensions – DFG extensions can vary from a ground floor WC or shower room, to a single or double bedroom ground floor extension and the largest variation is a double bedroom with attached shower room.

Specialist equipment – These are primarily Stairlifts, but can also be vertical lifts, ceiling track hoist, and wash dry type toilets.

Applications live in the system as at 1st April:

- 128 shower conversions x 7500 = £960,000
- 22 extensions x £36,000 = £792,000
- 27 specialist equipment x £2000 = £54,000

The below table highlights the cost pressure that demand has on the available budget, resulting in the Council already being in a position of having a waiting list for 25/26:

Total value of works live in the system	£1,806,000
Total value of works in the waiting list	£2,119,500

Total combined value	£3,925,500
Available budget	£2,680,000
Committed budget of FY 25/26 at 1st April 2024	£1,245,50

Demand

Over the past few years, the waiting list going into a new financial year averages around 70 – 80 applications, as stated above the waiting list at the start of FY 24/25 was 390 applications and £1,245,50 of the 25/26 budget is already committed.

This increased demand is a combination of more people needing adaptations and the removal of the means test for small and medium sized works.

The waiting list at the start of the financial year had 3 new referrals for extensions, this is unusually low, the service would normally have between 20 and 40 extensions in the process at any time.

This low number is due to the limited budget and maximum grant amount, extensions are now in most cases costing more than the grant limit of £36,000. When an applicant contacts the Council, they are made aware of this and also made aware they will be required to pay any over and above the £36k, many are dropping out of the process at this stage. When the Occupational Therapist (OT) visits the applicant they remind them of the financial limits, again some drop out at this stage.

Due to the financial restrictions, the OT has a discussion with the applicant to come up with a compromise and an alternative to an extension, by recommending a smaller adaptation. This isn't ideal as its not fully addressing the required need for the client, this could also result in additional care needs being put in place and possibly an additional grant in the future.

Cost of Works

The cost of building materials continues to rise, albeit some prices have now plateaued, this has had a significant impact on the type of works that can be fully covered by a DFG, especially extensions, given that the maximum grant that can be awarded is £36k.

A shower extension 5 years ago cost around £15k, but is now in the region of £30k for exactly the same size and specification, a bedroom extension 5 years ago would cost around £35k but is now around £50k and a bedroom/shower room extension can cost £60k+. Shower conversions, Stairlifts and other specialist equipment have also risen in cost, all resulting in less work.

If a DFG application is not pursued or cancelled due to the cost of works, it leaves the applicant in a position of still needing these adaptations and this could have a number of different consequences, such as hospital admission from falls, delayed hospital discharge and care services refusing to continue to deliver care due to unsafe areas.

Currently the Service has no funding to pay the costs of adaptations in excess of the £36k DFG limit. This means that the applicant/landlord needs to fund the excess amount, which could be up to £30k for the larger jobs.

Due to increasing demands for adaptations and the rising costs of materials, as indicated above, the DFG budget will be committed earlier and earlier, which is going to result in people waiting years for the adaptations they need.

This brings its own consequences, as the longer someone waits the more chance their condition will deteriorate resulting in them requiring a larger adaptation from when they were first assessed. They may also need additional care services while on the waiting list or be admitted to hospital/care home bringing additional costs to the authority and health service.

Summary of Issues

Rising demand

Increased demand for adaptations plus removal of means test has resulted in many more people qualifying for a grant which has increased demand and length of waiting list.

Cost of works increasing and £36,000 limit.

Cost of works has increased significantly post COVID-19, which has had a significant effect on costs of extensions resulting in most extensions costing over £36,000.

Proposals

Mitigation of rising demand - Reintroduce the means test for small and medium sized DFG's:

- It is proposed that the Council reintroduce the means testing for small and medium sized grants, this will significantly reduce the waiting list and time.
- The removal of the means test arose from a request by WG and is not currently a legal requirement. As such, the Council has a legal ability to reintroduce the means test. It should be noted that a reintroduction may bring about opposition from WG who were keen for Local Authorities to remove the test.
- Officers are aware of at least two other Local Authorities that are also considering a reintroduction of the means test due to the increased demand they are seeing.
- If an applicant has moved from the waiting list into the formal application process then they can proceed without a means test. Those on the waiting list that haven't progressed to the formal stage will be notified that a means test will be carried out at application stage.

- An advantage of reintroducing the means test is that the funding is used where people need it the most, as those that have the means to carry out the works would have to fund it themselves.
- The waiting list system is in date order, resulting in people who have the means to do the works themselves having the work done before those that do not have the financial ability to carry out the work themselves.
- If agreed to reintroduce the means test, the service policy tools can be updated to reflect this and be submitted to cabinet for approval and a date set to implement the change.
- This proposal is likely to reduce the waiting list by approx. 150 applications.

Mitigation for cost of works - Implement an additional discretionary budget to pay for costs over and above the £36k:

- It is proposed to introduce a maximum £10,000 discretionary budget for works over £36,000.
- The average additional cost is around £10,000 per job.
- It is proposed to fund a discretionary budget using the DFG repayments received when the 10 year grant conditions are broken, currently the repayments are not recycled back into DFGs.
- Below are the total amount of DFG repayments since 2020:
 - 23/24 – 20 payments- £107,421.27
 - 22/23 – 34 payments - £150,851.46
 - 21/22 – 44 payments - £187,541.24
 - 20/21 - 41 Payments - £162,173.47

- To ensure the money is used in the most effective way it is proposed that it carries a lifetime charge that will be put on the property, ensuring that the full amount of the discretionary top up will be repaid when the house is sold. These repayments can then be recycled back into the discretionary budget.
- As RSL's do not sell their properties, a lifetime charge would not be possible for adaptations to social housing, therefore top up discretionary funding would only be available for private properties and private landlords, with RSL's being responsible to fully fund any amount over £36k.
- Cost of the works will be as accurately costed as possible prior to works starting on site, the client will be made aware of these costs and conditions and notified that they will be expected to fund all costs over the £10,000 discretionary budget.
- This will allow for small extensions to continue, offering the much needed facilities that the applicants require.

Other Options Considered but not Recommended

Priority lists – Implement a waiting list based on an applicant's priority of need:

- This would result in a waiting list based on the OT's assessment of priority. This type of system is likely to have little impact, as the majority of applicants have equal levels of need.

Extension options – Policy to not fund extensions:

- A number of Welsh Local Authorities have put in place a policy to no longer approve extensions for a DFG.
- Implementing such a policy would leave vulnerable applicants without access to a needed adaptation.

- Due to the cost of works, the demand for extensions will naturally be reduced and only a few small extensions will progress to on site. As such this proposal is unlikely to have a notable impact.
- OTs already look for alternatives to extensions and so only those that absolutely require an extension are put forward for one.

Using DFG budget to fund top up.

- An option could be to consider reducing the amount of funding set aside for DFGs and re-align this money for DFG 'top ups' based on the above principles.
- This would make the situation worse by reducing the available budget.
- Given that the repayment fund has not been allocated against an area of spend, utilising this funding rather than the money already allocated to DFG will have a more noticeable positive impact.

Summary of Recommended Proposals

As stated above, demand and waiting lists continue to substantially grow due to more people needing adaptations post COVID-19, plus the removal of the means test meaning more people now qualify for a grant. This additional demand is far higher than the available budget and a large proportion of the waiting list now consists of people who have the means to carry out the works themselves.

In order to mitigate this additional demand and use the grant funding to prioritise those most in need, it is proposed to reintroduce the means test for small and medium sized grants.

Due to the rising cost of works the £36,000 grant limit is no longer enough to fully fund extensions, although there has been less demand for extensions due to the financial limit, there are still applicants who

need a ground floor extension, in order to support this and to make them happen, it is proposed to introduce a £10,000 discretionary budget funded by the DFG repayments.

This discretionary top up will also come with a lifetime charge on the property so the authority will always have this money back to recycle into further projects.

Financial Impacts

The total amount of funding available for DFGs in 2024/25 is £3m, this has been a standstill position for a number of years.

An additional sum of £100,000 per annum is requested for the discretionary top up fund for assessed works that cost over £36,000. This funding will come from the DFG monies returned to the Council when the 10 year grant conditions are broken.

Integrated Impact Assessment

A first stage impact assessment has been undertaken to assist the Council in discharging its legislative duties (under the Equality Act 2010, the Welsh Language Standards (No.1) Regulations 2015, the Well-being of Future Generations (Wales) Act 2015 and the Environment (Wales) Act 2016). The first stage impact assessment has indicated that a more in-depth assessment was required.

An overview of the Integrated Impact Assessment has been included below in summary form only and it is essential that Members read the Integrated Impact Assessment, which is attached to the report at Appendix 1, for the purposes of the meeting.

Proposal 1 – Justification

On balance, the proposal will have a positive impact on those that are most in need of a DFG and their carers, as the available resource will

be better targeted to those most in need of a DFG, resulting in more people that are identified as both physically and financially requiring a DFG in obtaining these key adaptations more quickly. Promptly accessing adaptations is essential in helping to prevent people from requiring statutory support services, reduce hospital and care home admissions and help with timely hospital discharge.

Proposal 2 – Positive Impact

Will have a positive impact on those people with a disability that require more costly works to remain living safely and independently in their homes.

Valleys Communities Impacts

The implications of demand for DFGs and the rising costs of works will be seen across the Neath Port Talbot area and not specific to Valley communities.

Workforce Impacts

No impacts.

Legal Impacts

There is a statutory requirement for the Council to have a DFG policy, however the content and scope of this policy gives a degree of discretion to Local Authorities. Given that the previous decision to remove the means test did not arise from a statutory requirement, there is no legal basis that requires the Council to maintain the current policy and the Council is therefore able to update this policy and reinstate the means test.

Given that the decision to remove the means test was influenced by a request from WG, reinstatement may lead to opposition from WG.

However, as noted above there is no legal basis to prevent the Council from implementing a means test.

Risk Management Impacts

No further impacts.

Crime and Disorder Impacts

No impacts.

Consultation

The proposal to reinstate the means test will require public consultation, as such it is proposed that Officers undertake a 6 week consultation in respect of this.

Recommendations

It is recommended that Members approve:

- Officers to undertake further work in respect of the recommendation to reinstate the means test, including undertaking a public consultation, with a final Officer recommendation and proposed policy tools brought back to Cabinet for agreement at a later date;
- The establishment of a discretionary budget that will provide an additional £10k grant for essential works that cost in excess of £36k.

Reasons for Proposed Decision

To help mitigate the impact of increasing demand for DFGs and that the available budget is utilised in a way that ensures those who are most in need are able to access adaptations in a more timely way.

Implementation of Decision

The decision is proposed for implementation after the three day call in period.

Appendices

Appendix 1: Integrated Impact Assessment

List of Background Papers

Background Paper 1: Disabled Facilities Grant Update Report
(Agenda Item 13):

<https://democracy.npt.gov.uk/ieListDocuments.aspx?CId=494&MId=11046>

Officer Contact

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email c.howard@npt.gov.uk

Robert Davies, Principal Officer Housing Renewal and Adaptation
Service. email r.i.davies@npt.gov.uk

Integrated Impact Assessment (IIA)

This Integrated Impact Assessment considers the duties and requirements of the following legislation in order to inform and ensure effective decision making and compliance:

- Equality Act 2010
- Welsh Language Standards (No.1) Regulations 2015
- Well-being of Future Generations (Wales) Act 2015
- Environment (Wales) Act 2016

Version Control

Version	Author	Job title	Date
Version 1	Chelé Zandra Howard	Head of Housing & Communities	19/08/24
	Rob Davies	PO Housing Renewal and Adaptation Service	

1. Details of the initiative

	Title of the Initiative: Disabled Facilities Grant (DFG) Options Appraisal
1a	Service Area: Housing Renewal and Adaptation Service
1b	Directorate: Social Services, Health & Housing
1c	<p>Summary of the initiative: To introduce measures to help reduce waiting times for DFGs and to fund essentials works over the £36k DFG limit:</p> <p>Proposal 1 – To reintroduce the means test for small and medium DFGs</p> <p>Proposal 2 – To introduce a £10k ‘top-up’ grant for works that cost in excess of the current DFG limit of £36k.</p>
1d	Is this a ‘strategic decision’? Yes

1e	<p>Who will be directly affected by this initiative?</p> <p>These proposals would directly impact on those that are assessed as requiring adaptations to their home due to their disability and may also indirectly impact on unpaid carers who support those that require an adaptation to their home.</p>
1f	<p>When and how were people consulted?</p> <p>Proposal 1 - The proposal to reinstate a means test will require public consultation, as such it is proposed that Officers undertake a 6 week consultation before a final recommendation is made.</p> <p>Proposal 2 - The proposal to implement a £10k 'top-up' is based on data and feedback from people who have been assessed for a DFG, which shows that some people are unable to go forward with essential adaptations as they are unable to fund the excess costs of works.</p>
1g	<p>What were the outcomes of the consultation?</p> <p>Proposal 1 - TBC – The impact assessment will be updated following a consultation process.</p> <p>Proposal 2 – People with a disability are unable to obtain adaptations in line with their occupational therapy assessment due to the costs of some works being in excess of the DFG limit.</p>

2. Evidence

<p>What evidence was used in assessing the initiative?</p>
<p>Data in respect of DFG applications and waiting lists.</p>

3. Equalities

a) How does the initiative impact on people who share a **protected characteristic**?

Protected Characteristic	+	-	+/-	Why will it have this impact?
Age	x			<p>A significant number of people who apply for a DFG will have a protected characteristic due to their age, as these adaptations often support those aged 60+ that have age related frailty/disability. Our Data shows that 84% of applicants are over the age of 60.</p> <p>Whilst there is no recorded data, it is reasonable to assume that many carers will also have a protected characteristic due to their age, as often those with age related frailty/disability will be supported by their partner/spouse.</p> <p><u>Proposal 1</u> – Reinstating the means test will mean that in the future, people who have the financial ability to fund small & medium works will no longer be eligible to access a DFG and would be required to fund the works themselves.</p> <p>Whilst this results in some people no longer having access to the grant, these people will be assessed as having the financial means to fund the works without the need of a grant. This will then allow the available funding to be directed towards those that do not have the financial means to fund these works and will result in shorter waiting times for those people to receive the grant/works.</p> <p>As such, on balance, the proposal will have a positive impact on those that are most in need of a DFG and their carers, as the available resource will be better targeted to those most in need of a DFG, resulting in more people that are identified as both physically and financially requiring a DFG in obtaining these key adaptations more quickly. Promptly accessing adaptations is essential in helping to prevent people from requiring statutory support services, reduce hospital and care home admissions and help with timely hospital discharge.</p>

Tudalen29

			<p>Those that have made a formal application for small and medium works before the proposal is implemented will not be impacted as their applications will be honoured.</p> <p><u>Proposal 2</u> – This should have a positive impact on those with this protected characteristic (both the person receiving a DFG and their unpaid carer), some essential adaptations cost in excess of the £36k limit and so this ‘top-up’ will enable more people to have access to more expensive works in line with their occupational therapy assessment.</p>
Disability	x		<p>The nature of a DFG means that all applicants will have a disability.</p> <p>Proposal 1 – Reinstating the means test will mean that in the future, people who have the financial ability to fund small & medium works will no longer be eligible to access a DFG and would be required to fund the works themselves.</p> <p>Whilst this results in some people no longer having access to the grant, these people will be assessed as having the financial means to fund the works without the need of a grant. This will then allow the available funding to be directed towards those that do not have the financial means to fund these works and will result in shorter waiting times for those people to receive the grant/works.</p> <p>As such, on balance, the proposal will have a positive impact on those that are most in need of a DFG and their carers, as the available resource will be better targeted to those most in need of a DFG, resulting in more people that are identified as both physically and financially requiring a DFG in obtaining these key adaptations more quickly. Promptly accessing adaptations is essential in helping to prevent people from requiring statutory support services, reduce hospital and care home admissions and help with timely hospital discharge.</p>

			<p>Those that have made a formal application for small and medium works before the proposal is implemented will not be impacted as their applications will be honoured.</p> <p><u>Proposal 2</u> – This should have a positive impact on those with this protected characteristic (both the person receiving a DFG and their unpaid carer), some essential adaptations cost in excess of the £36k limit and so this ‘top-up’ will enable more people to have access to more expensive works in line with their occupational therapy assessment.</p>
Gender reassignment		x	<p>There is no data/information to suggest that those with this protected characteristic would be disproportionately impacted or subject to direct or indirect discrimination as a result of the proposals.</p> <p>This is because eligibility for a DFG is based on a person’s individual assessment of need by an Occupational Therapist in order to support those with a disability to live more independently at home and the proposal to reinstate the means test is focused on a person’s financial ability to fund the works they require.</p>
Marriage & civil partnership	x		<p>Whilst there is no recorded data, it is reasonable to assume that many informal carers will have this protected characteristic as many people provide informal care to their partner/spouse.</p> <p><u>Proposal 1</u> – Reinstating the means test will mean that in the future, people who have the financial ability to fund small & medium works will no longer be eligible to access a DFG and would be required to fund the works themselves.</p> <p>Whilst this results in some people no longer having access to the grant, these people will be assessed as having the financial means to fund the works without the need of a grant. This will then allow the available funding to be directed towards those that do not have the financial means to fund these works and will result in shorter waiting times for those people to receive the grant/works.</p>

			<p>As such, on balance, the proposal will have a positive impact on those that are most in need of a DFG and their carers, as the available resource will be better targeted to those most in need of a DFG, resulting in more people that are identified as both physically and financially requiring a DFG in obtaining these key adaptations more quickly. Promptly accessing adaptations is essential in helping to prevent people from requiring statutory support services, reduce hospital and care home admissions and help with timely hospital discharge.</p> <p>Those that have made a formal application for small and medium works before the proposal is implemented will not be impacted as their applications will be honoured.</p> <p><u>Proposal 2</u> – This should have a positive impact on those with this protected characteristic (both the person receiving a DFG and their unpaid carer), some essential adaptations cost in excess of the £36k limit and so this ‘top-up’ will enable more people to have access to more expensive works in line with their occupational therapy assessment.</p>
Pregnancy and maternity		x	<p>There is no data/information to suggest that those with this protected characteristic would be disproportionately impacted or subject to direct or indirect discrimination as a result of the proposals.</p> <p>This is because eligibility for a DFG is based on a person’s individual assessment of need by an Occupational Therapist in order to support those with a disability to live more independently at home and the proposal to reinstate the means test is focused on a person’s financial ability to fund the works they require.</p>
Race		x	<p>There is no data/information to suggest that those with this protected characteristic would be disproportionately impacted or subject to direct or indirect discrimination as a result of the proposals.</p> <p>This is because eligibility for a DFG is based on a person’s individual assessment of need by an Occupational Therapist in order to support those with a disability to live</p>

			more independently at home and the proposal to reinstate the means test is focused on a person's financial ability to fund the works they require.
Religion or belief		x	<p>There is no data/information to suggest that those with this protected characteristic would be disproportionately impacted or subject to direct or indirect discrimination as a result of the proposals.</p> <p>This is because eligibility for a DFG is based on a person's individual assessment of need by an Occupational Therapist in order to support those with a disability to live more independently at home and the proposal to reinstate the means test is focused on a person's financial ability to fund the works they require.</p>
Sex		x	<p>43% of applicants are male and 57% are female, as such any changes will impact slightly more on females than males.</p> <p><u>Proposal 1</u> – Reinstating the means test will mean that in the future, people who have the financial ability to fund small & medium works will no longer be eligible to access a DFG and would be required to fund the works themselves.</p> <p>Whilst this results in some people no longer having access to the grant, these people will be assessed as having the financial means to fund the works without the need of a grant. This will then allow the available funding to be directed towards those that do not have the financial means to fund these works and will result in shorter waiting times for those people to receive the grant/works.</p> <p>As such, on balance, the proposal will have a positive impact on those that are most in need of a DFG and their carers, as the available resource will be better targeted to those most in need of a DFG, resulting in more people that are identified as both physically and financially requiring a DFG in obtaining these key adaptations more quickly. Promptly accessing adaptations is essential in helping to prevent people from requiring statutory support services, reduce hospital and care home admissions and help with timely hospital discharge.</p>

			<p>Those that have made a formal application for small and medium works before the proposal is implemented will not be impacted as their applications will be honoured.</p> <p><u>Proposal 2</u> – This should have a positive impact on those with this protected characteristic (both the person receiving a DFG and their unpaid carer), some essential adaptations cost in excess of the £36k limit and so this ‘top-up’ will enable more people to have access to more expensive works in line with their occupational therapy assessment.</p>
Sexual orientation		x	<p>There is no data/information to suggest that those with this protected characteristic would be disproportionately impacted or subject to direct or indirect discrimination as a result of the proposals.</p> <p>This is because eligibility for a DFG is based on a person’s individual assessment of need by an Occupational Therapist in order to support those with a disability to live more independently at home and the proposal to reinstate the means test is focused on a person’s financial ability to fund the works they require.</p>

What action will be taken to improve positive or mitigate negative impacts?
No further actions required as the purpose of the proposals is to support those most in need of a DFG to access the works they require more promptly.

b) How will the initiative assist or inhibit the ability to meet the **Public Sector Equality Duty**?

Public Sector Equality Duty (PSED)	+	-	+/-	Why will it have this impact?

To eliminate discrimination, harassment and victimisation	x			<p>DFGs fund essential works for people with a disability, so that they are able to remain living in their homes. Enabling those most in need to quickly access a DFG will advance equality of opportunity between those who have and do not have a disability and those who can and those who cannot afford to undertake home adaptations.</p> <p>In addition, supporting people with a disability to remain members of their communities will support good community cohesion, thereby helping to eliminate discrimination/harassment/victimisation and help to foster good relations between different groups.</p>
To advance equality of opportunity between different groups	x			
To foster good relations between different groups	x			

What action will be taken to improve positive or mitigate negative impacts?

No further actions required as the purpose of the proposals is to support those most in need of a DFG to access the works they require more promptly.

4. Socio Economic Duty

Impact	Details of the impact/advantage/disadvantage
Positive/Advantage	<p>Proposal 1 - Will have a positive socio-economic impact as it will enable people with a disability that are unable to afford essential adaptations to their homes to access a DFG grant more quickly. Promptly accessing adaptations is essential in helping to prevent people from requiring statutory support services, reduce hospital and care home admissions and help with timely hospital discharge.</p>

	Proposal 2 – Will have a positive socio-economic impact as it will enable those people that need more costly adaptations to be able to obtain the works required. This will enable more people to remain living in their own homes and also help to reduce the need for statutory support services.
Negative/Disadvantage	
Neutral	

What action will be taken to reduce inequality of outcome

No further actions required as the purpose of the proposals is to support those most in need of a DFG to access the works they require more promptly.

5. Community Cohesion/Social Exclusion/Poverty

	+	-	+/-	Why will it have this impact?
Community Cohesion	x			Supporting people with a disability to remain living in their own homes and communities through the prompt provision of a DFG will support good community cohesion. For example, adaptations such as a ramp and hand rails will help prevent people from becoming 'housebound' and help them to remain active members of their community.
Social Exclusion	x			Supporting people with a disability to remain living in their own homes and communities through the prompt provision of a DFG will help to prevent social exclusion. For example, adaptations such as a ramp and hand rails will help prevent

				people from becoming 'housebound' and help them to remain active members of their community.
Poverty	x			These proposals will enable those that are unable to afford adaptations to their homes access DFGs more promptly, which will have a positive impact on those affected by poverty. Whilst the reintroduction of a means test will have a financial impact on those that are no longer eligible for a DFG, those that are assessed as ineligible will have the financial means to fund the necessary works.

What action will be taken to improve positive or mitigate negative impacts?

No further actions required as the purpose of the proposals is to support those most in need of a DFG to access the works they require more promptly.

6. Welsh

	+	-	+/-	Why will it have this effect?
What effect does the initiative have on:				
- people's opportunities to use the Welsh language			x	There is no change to the application process which is in line with the Councils commitment to the Welsh Language.
- treating the Welsh and English languages equally			x	There may be an indirect positive impact on the Welsh Language duty in respect of DGFs enabling Welsh Speakers to remain living in their own homes and thereby remain members of their local Welsh speaking communities.

What action will be taken to improve positive or mitigate negative impacts?

No further actions required as the purpose of the proposals is to support those most in need of a DFG to access the works they require more promptly.

7. Biodiversity

How will the initiative assist or inhibit the ability to meet the **Biodiversity Duty**?

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Biodiversity Duty	+	-	+/-	Why will it have this impact?
To maintain and enhance biodiversity			x	The proposals are unlikely to have any impact on the Councils biodiversity duty.
To promote the resilience of ecosystems, i.e. supporting protection of the wider environment, such as air quality, flood alleviation, etc.			x	

What action will be taken to improve positive or mitigate negative impacts?

No further actions required.

8. Well-being of Future Generations

How have the five ways of working been applied in the development of the initiative?

Ways of Working	Details
i. Long term – looking at least 10 years (and up to 25 years) ahead	These proposals help to ensure that the available funding is targeted to those most in need of a DFG so that people with a disability are able to access adaptations that are essential to promoting their long term independence.
ii. Prevention – preventing problems occurring or getting worse	DFGs play an essential role in preventing people from requiring statutory support services and enabling people to live safely within their home.
iii. Collaboration – working with other services internal or external	The adaptation service works very closely with the Occupational Therapist team with the OTs providing the recommendations of what the applicant requires, the service also works very closely with the third sector organisation Care & Repair ,who deliver all the small grants such as handrails and grabrails and steps.

iv. Involvement – involving people, ensuring they reflect the diversity of the population	DFGs are provided in order to help people undertake key adaptations to their home in line with their personal needs that have been assessed by the Occupational Therapist. These assessments are person centred and strength based in order to help people achieve the outcomes that matter to them.
v. Integration – making connections to maximise contribution to:	
Council’s well-being objectives	Supports Well-being Objective 2 - All communities are thriving and sustainable by supporting people to remain living more independently in their own homes and communities.
Other public bodies objectives	DFGs helps to reduce demand for statutory social care support services and helps to reduce hospital admissions, alongside promoting prompt hospital discharge.

9. Monitoring Arrangements

Provide information on the monitoring arrangements to:

Monitor the impact of the initiative on Equalities, Community Cohesion, the Welsh Measure, Biodiversity Duty and the Wellbeing Objectives.

Quarterly KPIs to monitor waiting times, number of works completed and number of adaptations over the £36k limit (e.g. extensions) will help to identify the impact of the proposals. Complaints will also be analysed to understand any unintended negative impacts.

10. Assessment Conclusions

Please provide details of the conclusions reached in relation to each element of the assessment:

	Conclusion
Equalities	Justification - On balance, the proposal will have a positive impact on those that are most in need of a DFG and their carers, as the available resource will be better targeted to those most in need of a DFG, resulting in more people that are identified as both physically and financially requiring a DFG in obtaining these key adaptations more quickly. Promptly accessing adaptations is essential in helping to prevent people from requiring statutory support services, reduce hospital and care home admissions and help with timely hospital discharge.
Socio Economic Disadvantage	Positive Impact
Community Cohesion/ Social Exclusion/Poverty	Positive Impact
Welsh	Neutral/Positive Impact
Biodiversity	N/A
Well-being of Future Generations	Positive Impact

Overall Conclusion

Please indicate the conclusion reached:

Justification - for continuing with the initiative even though there is a potential for negative impacts or missed opportunities

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Please provide details of the overall conclusion reached in relation to the initiative

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Proposal 1 - may have a negative impact on those disabled people that would no longer be able to access a DFG for small & medium works due to the reintroduction of the means test, as they would need to self-fund their adaptations. However, those excluded from accessing a DFG will be assessed as having the financial ability to fund small and medium works and this needs to be balanced with the positive impact this proposal will have on those disabled people that do not have the financial means to fund home adaptations.

Our data shows that waiting times for adaptation works has notably increased, one of the main reasons for this is due to the significantly increased demand for DFGs following the removal of the means test for small and medium works. This increased demand is resulting in disabled people that do not have the financial means to undertake the necessary adaptations waiting for extended periods of time. Extended waiting times for these works can have a negative impact on a persons independence and can result in the person requiring statutory care services or no longer being able to remain in their home.

As such, on balance, the proposal will have a positive impact on those that are most in need of a DFG and their carers, as the available resource will be better targeted to those most in need of a DFG, resulting in more people that are identified as both physically and financially requiring a DFG in obtaining these key adaptations more quickly. Promptly accessing adaptations is essential in helping to prevent people from requiring statutory support services, reduce hospital and care home admissions and help with timely hospital discharge.

Proposal 2 – will have a positive impact on those people with a disability that require more costly works to remain living safely and independently in their homes.

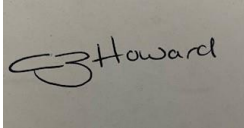
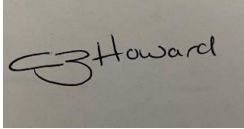
11. Actions

What actions are required in relation to obtaining further data/information, to reduce or remove negative impacts or improve positive impacts?

Action	Who will be responsible for seeing it is done?	When will it be done by?	How will we know we have achieved our objective?
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Undertake 6 week consultation in respect of the reintroduction of a means test	Rob Davies	Before final policy is presented to Cabinet for decision.	Feedback from consultation informs decision making.
Quarterly KPIs for waiting times, number of works over £36k and number of works completed	Rob Davies	Quarterly	Reduction for waiting times Increased number of works completed and Increased number of works costing over £36k

12. Sign off

	Name	Position	Signature	Date
Completed by	Chelé Zandra Howard	Head of Housing & Communities		19/08/24
Signed off by	Chelé Zandra Howard	Head of Service		19/08/24

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Mae'r dudalen hon yn fwiadol wag

	Various Land Disposal Reports (If needed)	For Decision	Simon Brennan	Disposal of Land (If Needed)		Cllr J.Hurley Portfolio 4	Environment, Regeneration and Streetscene Services
	Select Lists	For Decision	David Griffiths			Cllr W.Griffiths Portfolio 9	Environment, Regeneration and Streetscene Services
	Debt Write Offs	For Decision	Huw Jones			Cllr. S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership
	Miscellaneous Grant Applications	For Decision	Huw Jones			Cllr. S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership

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Meeting Date	Agenda Item	TYPE	Contact Officer	Purpose of the report	Called for Scrutiny	Cabinet Portfolio Holder	Relevant scrutiny committee
Cabinet 23 rd October 2024	Outcome of Vehicle Procurement	For Decision	Mike Roberts/ David Griffiths	Seek Member approval to award a contract for the purchase of recycling collection vehicles collection vehicles and for associated funding.		Cllr. W.Griffiths Portfolio 9	Environment, Regeneration and Streetscene Services
	Hillside Managers Report	For Monitoring	Keri Warren	PRIVATE ITEM	7 th November Post Scrutiny	Cllr. S.Harris Portfolio 6	Social Services, Housing and Community Safety
	Hillside Responsible Individuals Report	For Monitoring	Keri Warren	PRIVATE ITEM	7 th November Post Scrutiny	Cllr. S.Harris Portfolio 6	Social Services, Housing and Community Safety
	Active Travel Annual Report	For Monitoring	David Griffiths/ Amanda Phillips	Provides an overview of works completed and schemes under design development together with a breakdown of works funded out of the West Governments core allocation funding.		Cllr. W.Griffiths Portfolio 9	Environment, Regeneration and Streetscene Services
	Flood Risk Management Plan	For Decision	Mike Roberts/ Steve Owen		YES 19 th July	Cllr. S.Jones Portfolio 10	Environment, Regeneration and Streetscene Services
	Public Participation Strategy 2023-2027- Progress Report	For Monitoring	Caryn Furlow Harris Anita James	It will provide an update on the progress to date with the actions in the Public Participation Strategy. (Deferred from the 11 th September)	YES 17 th Oct	Leader Portfolio 1	Community, Finance and Strategic Leadership
	The Active Travel (Wales) Act 2023 – Neath Port Talbot Active Travel Delivery Plan (2024 – 2029)	For Decision	Amanda Phillips David W.Griffiths	This plan highlights the strategy and proposed actions for Members consideration that are needed to achieve two broad aims within the county borough. To set out the strategic vision for active travel in Neath Port Talbot and demonstrate the Councils aspirations on how the active travel network will be improved and extended in the next five years.	YES 20 th Sept	Cllr W.Griffiths Portofio 9	Environment, Regeneration and Streetscene Services
	Strategic Equality Plan Annual Report 23/24	For Decision	Anita James/ Caryn Furlow- Harris	The Annual Report for 2023/2024 provides an account of progress in meeting the Public Sector Equality Duty and in particular against the equality objectives and actions set out in the Strategic Equality Plan.	YES 5 th Sept	Cllr.S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership
	Blue Plaque Scheme	For Decision	Bethan Blackmore	A Commemorative Blue Plaque Scheme is intended to celebrate notable people, places and events within the county borough. Blue Plaques are one of the most effective and visible means of celebrating our history and the historic environment. Plaques connect the past and present, they can increase a sense of pride among local communities and can educate about history, making both more accessible to people of all ages and backgrounds.		Cllr Cen Phillips Porfolio 5	Education, Skills and Wellbeing
	Remembrance Parades	For Decision	Caryn Furlow			Cllr. S.Hunt Portfolio 1	Community, Finance and Strategic Leadership
Corporate Plan Annual Report 2023/2024	For Decision	Louise McAndrew/ Caryn Furlow- Harris	The purpose of the report is to approve the content of both the Corporate Plan Annual Report and Self- Assessment 2023 – 2024. Both documents reflect on progress made during 2023 – 2024. In relation to the delivery of the council's well-being objectives and how well we performed as a council.	YES 17 th October	Cllr S.Hunt Portfolio 1	Community, Finance and Strategic Leadership	
Transfer Station Energy Contract	For Decision	Mike Roberts	Seek Member approval to enter into a contract for the supply of electricity to the Council's Transfer Station at Crymlyn Burrows		Cllr. S.Jones Portfolio 10	Environment, Regeneration and Streetscene Services	

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Viva Port Talbot Bid Renewal Ballot 2024	For Decision	Andrew Collins	To decide upon the NPT's vote in the ballot.	20 th September	Cllr. J.Hurley Portfolio 4	Environment, Regeneration and Streetscene Services
Contract Procedure Rules	For Decision Commend to Council 27 th Nov 24	Craig Griffiths	To agree new standing orders and procedural rules for contracts that are entered into by Neath Port Talbot Council.	YES 17 th Oct	Cllr.S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership
Curriculum for Wales	For Monitoring	Mike Daley	To provide an update on the progress to date with the actions that schools have taken and the support they have received.	YES 5 th Dec	Cllr.N.Jenkins Portfolio 3	Education, Skills and Wellbeing
Implementation of the Additional Learning Needs and Education Tribunal (Wales) Act 2018 in non-maintained settings, primary and secondary schools and all age schools and into Post 16.	For Monitoring	Zoe Ashton-Thomas/ Sophie Griffiths	Provides an update on the progress to date with the actions that schools and the Local Authority have taken in meeting the statutory duties around ALNET implementation and the support schools have received.		Cllr. N.Jenkins Portfolio 3	Education, Skills and Wellbeing
Childcare Rents in School	For Decision	Sarah Griffiths/ Lisa Clement-Jones	This report will provide an evaluation of the Childcare Rents in Schools Pilot. It will also provide proposed recommendations based upon the evaluation of the pilot.	YES 12 th Sept	Cllr. N. Jenkins Portfolio 3	Education, Skills and Wellbeing
RECURRING ITEMS (IF NEEDED)						
Various Traffic Orders (Detail not available)	For Decision	David Griffiths	Various Traffic Orders (If Needed)		Cllr W.Griffiths Portfolio 9	Environment, Regeneration and Streetscene Services
Various Land Disposal Reports (If needed)	For Decision	Simon Brennan	Land Disposal (If Needed)		Cllr J.Hurley Portfolio 4	Environment, Regeneration and Streetscene Services
Select Lists	For Decision	David Griffiths			Cllr.W.Griffiths Portfolio 9	Environment, Regeneration and Streetscene Sevices
Debt Write Offs	For Decision	Huw Jones			Cllr S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership
Miscellaneous Grant Applications	For Decision	Huw Jones			Cllr.S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership

	Use of Containers on Safari Collections	For Decision	Mike Roberts	To establish policy regarding the use of containers as storage on black bag waste collection rounds.	NO	Cllr.S.Jones Portfolio 10	Environment, Regeneration and Streetscene Services
	Regional Transport Plan	For Monitoring	David Griffiths/ Amanda Phillips	This report provides Members with an overview of the duties of the Corporate Joint Committee that has been mandated to produce a Regional Transport Plan for Southwest Wales for Submission to Welsh Government in March 2025.		Cllr. W.Griffiths Portfolio 9	Environment, Regeneration and Streetscene Services
	Disposal of Off Street Pay and Display Car Parks (Capacity and Utilization Review)	For Decision	David W Griffiths/ Ian Rees	This report considers surplus car parking capacity in the borough, income and expenditure with a view to reducing operational costs and to release the surplus land/buildings for potential re-development/regeneration or lease/asset transfer.	YES 8 th Nov Waiting Confirmation from Chair.	Cllr. W.Griffiths Portoflo 9	Environment, Regeneration and Streetscene Services
	Bus Franchising (Network Design)	For Decision	David Griffiths/ Brendan Griffiths	This report will set out the timeline for Bus Franchising and requires endorsement by Council of the new Bus Network that will operate in the County.		Cllr. W Griffiths Portfolio 9	Environment, Regeneration and Streetscene Services.
	Permission to consult on Remodelling of Link	For Decision	Keri Warren Hayley Short		Yes 7 th November	Cllr. S. Harris Portfolio 6	Social Services, Housing and Community Safety.
	Rheola Estate – Next Steps	For Decision	Andrew Collins	To consider the options available to the Council following a legal request regarding title, from the current owners of the Rheola Estate	8 th Nov	Cllr.J.Hurley Portfolio 4	Environment, Regeneration and Streetscene Services
	Permission to Consult on the Remodelling of Park House	For Decision	Keri Warren Hayley Short		Yes 7 th November	Cllr. S.Harris Portfolio 6	Social Services, Housing and Community Safety
	Margam Park Business Plan	For Decision	Chris Saunders	To provide an update on the NHLF bid for castle, and a business plan to meet the MTFP targets for the park.	YES 24 th Oct	Cllr. C.Phillips Portfolio 5	Education, Skills and Wellbeing
	Welsh Public Library Standards	For Monitoring	Chris Saunders	Provides an update in respect of the authorities library service performance against current Welsh Language Standards (WPLS) Framework 6 and note the feedback, comments and recommendations in the Welsh Library Report.		Cllr.C.Phillips Portfolio 5	Education, Skills and Wellbeing
	Attendance in Schools	For Monitoring	John Burge	Overview of Attendance across all Schools	YES 24 th Oct	Cllr.N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	School Budget Pressures	For Monitoring	Rhiannon Crowhurst		YES (POST) 5 th Dec	Cllr. N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	Youth Engagement Strategy	For Decision	Rhiannon Crowhurst	Updated Strategy for Approval	YES 24 th Oct	Cllr N.Jenkins Portflio 3	Education, Skills and Wellbeing
	Leadership Strategy and its Impact on NPT Workforce in Schools	For Monitoring	Mike Daley	Provides an update on the Leadership Strategy and the impact it has had across all schools.		Cllr. N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	Teaching and Learning support and Development Programme	For Monitoring	Mike Daley	It will provide an update on the progress to date with the actions within the Teaching and Learning Programme across all clusters.		Cllr.N.Jenkins Portfolio 3	Education, Skills and Wellbeing

	Directorate Improvement Plan and Service Plans From Education, Lifelong Learning	For Monitoring	Chris Millis		Yes 24 th Oct	Cllr.N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	RECURRING ITEMS (IF NEEDED)						
	Various Traffic Orders (Detail not available)	For Decision	David Griffiths	Various Traffic Orders (If Needed)		Cllr W.Griffiths Portfolio 9	Environment, Regeneration and Streetscene Services
	Various Land Disposal Reports (If needed)	For Decision	Simon Brennan	Land Disposal (If Needed)		Cllr J.Hurley Portfolio 4	Environment, Regeneration and Streetscene Services
	Select Lists	For Decision	David Griffiths			Cllr.W.Griffiths Portfolio 9	Environment, Regeneration and Streetscene Services
	Debt Write Offs	For Decision	Huw Jones			Cllr.S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership
	Miscellaneous Grant Applications	For Decision	Huw Jones			Cllr.S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership

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Meeting Date	Agenda Item	TYPE	Contact Officer	Purpose of Report	Called for Scrutiny	Cabinet Portfolio Holder	Relevant Scrutiny Committee
Cabinet 4 th December	Revenue Budget Monitoring 24-25	For Decision	Huw Jones			Cllr. S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership
	Capital Budget Monitoring 24-25	For Decision	Huw Jones			Cllr.S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership
	Treasury Management Outturn 24-25	For Decision	Huw Jones			Cllr. S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership
	Support visits by Education Support Officers in Schools	For Monitoring	Mike Daley	Provides an update on the progress to date with the actions that follow any support visit across all our schools.		Cllr. N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	Self Assessment 2023/2024	For Decision	Louise McAndrew/ Anita James		YES 28 th Nov	Cllr. S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership
	Community Focussed Schools	For Monitoring	Mike Daley	Provides an update on the progress of the Community Focussed Schools		Cllr.N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	Elective Home Education	For Monitoring	John Burge	All information available on children and young people who are now Educated at Home.		Cllr N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	Highways Status and Options Report	For Decision	Mike Roberts	Awaiting Detail		Cllr.S.Jones Portfolio 10	Environment, Rgeneration and Streetscene Services
	Improving Recycling Performance Report	For Decision	Mike Roberts		YES 8 th Nov	Cllr. S.Jones Portfolio 10	Environment, Regeneration and Streetscene Services
	Permission to tender Domicilliary Care Framework	For Decision	Angela Thomas		Yes 7 th November	Cllr. J. Hale Portfolio 7	Social Services, Housing and Community Safety.
	Direct Payment Whole Service Review this includes the Direct Payments Payroll Service Review	For Decision	Angela Thomas		Yes 7 th November	Cllr. J.Hale Portfolio 7	Social Services, Housing and Community Safety
	Permission to extend Contract Arrangements for the Prevention of Wellbeing Service	For Decision	Chele Howard		No	Cllr. J.Hale Portfolio 7	Social Services, Housing and Community Safety.
	RECURRING ITEMS (IF NEEDED)						
	Various Traffic Orders (Detail not available)	For Decision	David Griffiths			Cllr W.Griffiths Portfolio 9	Environment, Regeneration and Streetscene Services

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	Various Land Disposal Reports (If Needed)	For Decision	Simon Brennan			Cllr J.Hurley Portfolio 4	Environment, Regeneration and Streetscene Services
	Select Lists	For Decision	David Griffiths			Cllr. W.Griffiths Portfolio 9	Environment, Regeneration and Streetscene Services
	Debt Write Offs	For Decision	Huw Jones			Cllr. S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership
	Miscellaneous Grant Applications	For Decision	Huw Jones			Cllr.S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership

Tudalen53

Meeting Date	Agenda Item	TYPE	Contact Officer	Purpose of Report	Called for Scrutiny	Cabinet Portfolio Holder	Relevant Scrutiny Committee
Cabinet 15 th January 2025 Tudalen54	Hillside Managers Report	For Monitoring	Keri Warren	Private Item		Cllr. S.Harris Portfolio 6	Social Services, Housing and Community Safety
	Hillside Responsible Individuals Report	For Monitoring	Keri Warren	Private Item		Cllr.S.Harris Portfolio 6	Social Services, Housing and Community Safety
	Updating the Side Waste Policy	For Decision	Mike Roberts	To seek Member approval for an updated Side Waste Policy (further to Measure 6 of the approved Waste Strategy Action Plan)	Awaiting Confirmation 6 th Dec	Cllr.S.Jones Portfolio 10	Environment, Regeneration and Streetscene Services
	Permission to Tender a Carers Service	For Decision	Hayley Short			Cllr. J.Hale Portfolio 7	Social Services, Housing and Community Safety
	Regeneration Strategy	For Decision	Andrew Collins	Work is being undertaken to produce a strategy which will form a reference and guide for future Regeneration Projects going forward	YES 6 th Dec	Cllr.J.Hurley Portfolio 4	Environment, Regeneration and Streetscene Services
	Permission to tender a Housing First Service	For Decision	Chele Howard/ Hayley Short		No	Cllr. A. Llewelyn Portfolio 8	Social Services, Housing and Community Safety
	Education, Leisure and Lifelong Learning Strategic Development Plan.	For Monitoring	Chris Millis	Provides an Update on the Progress to date with the Actions from within the Education, Leisure and Lifelong Learning Strategic Development Plan.	YES 5 th Dec	Cllr.N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	Report on HWRC Feasibility	For Decision	Mike Roberts	To inform Members on the outcome of feasibility work into suitable sites for a new HRWC in the Afan Valley area, and seek a decision regarding further work or not (further to Measure 17 of the approved Waste Strategy Action Plan)	Awaiting Confirmation 6 th Dec	Cllr. S.Jones, Portfolio 10	Environment, Regeneration and Streetscene Services
	Impact of the Support by Case Assessment and Progression Team.	For Monitoring	John Burge	It will provide an update on the progress to date with the actions from the Case Assessment Progression Team.		Cllr.N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	Vulnerable Learners Service	For Monitoring	John Burge	Update on the support offered by the Vulnerable Learners Service and the impact it has had on pupils and families in NPT		Cllr.N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	Various Traffic Orders (Detail not available)	For Decision	David Griffiths			Cllr W.Griffiths Portfolio 9	Environment, Regeneration and Streetscene Services
	Various Land Disposal Reports (If Needed)	For Decision	Simon Brennan			Cllr J.Hurley Portfolio 4	Environment, Regeneration and Streetscene Services.

Meeting Date	Agenda Item	TYPE	Contact Officer	Purpose of Report	Called for Scrutiny	Cabinet Portfolio Holder	Relevant Scrutiny committee
Cabinet 26 th February <u>BUDGET</u> <u>25/26</u>	Revenue Budget Monitoring 24-25	For Decision	Huw Jones			Cllr.S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership
	Capital Budget Monitoring 24-25	For Decision	Huw Jones			Cllr. S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership
	Treasury Management Outturn 24-25	For Decision	Huw Jones			Cllr. S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership
	Education Development – Local Authority Education Grant Spending Plan 2024 -2025.	For Monitoring	Mike Daley	Provides an update on the progress to date with the actions from the grant.		Cllr. N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	Safeguarding Support within Schools	For Monitoring	John Burge	Overview of all Safeguarding Advice and Training offered to Schools	YES 16 th Jan	Cllr. N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	Appointment and Removal of Local Authority Governor Representatives	For Decision	John Burge	Information on the Appointment and Removal of Local Authority Governor Representatives		Cllr. N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	An overview of the Families First Programme	For Information	Sarah Griffiths/ Allison Harris	The report will provide an overview of the Families First Early Intervention support services available to children, young people and families. It will also provide 2023/2024 data demonstrating the impact of the programme on children, young people and families who have accessed the service.		Cllr.N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	Strategic Schools Improvement Programme Proposal to reorganise ALN Provision at Cwmtawe Comprehensive School	For Decision	Rhiannon Crowhurst	Results of Consultation and permission to advertise Notice for Objections		Cllr.N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	Strategic Schools Improvement Programme Proposal to re-organise ALN Provision at Cefn Saeson Comprehensive School.	For Decision	Rhiannon Crowhurst	Results of Consultation and permission to advertise Notice for Objections		Cllr.N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	Various Traffic Orders (Detail not available)	For Decision	David Griffiths			Cllr W.Griffiths Portfolio 9	
Various Land Disposal Reports (If Needed)	For Decision	Simon Brennan			Cllr J.Hurley Portfolio 4		

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Meeting Date	Agenda Item	TYPE	Contact Officer	Purpose of Report	Called for Scrutiny	Cabinet Portfolio Holder	Relevant Scrutiny committee
Cabinet 19 th March	Period Dignity Report	For Monitoring	John Burge	Report on the spend and implementation of Period Dignity Scheme.		Cllr. N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	Family Support in the Early Years. An overview of the family support provided by the Early Years and Flying Start Family Support Team.	For Information	Sarah Griffiths/ Lisa Clement-Jones	This report will provide an overview of the collaborative work across the Local Authority and Health in relation to providing equitable early help for children and families in the Early Years.	YES 6 th March	Cllr. N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	Updating the Missed Bin Policy	For Decision	Mike Roberts	To seek Member approval for an updated Missed Bin Policy (further to the implementation of Measure 1 of the approved Waste Strategy Action Plan, once completed)		Cllr.S.Jones Portfolio 10	Environment, Regeneration and Streetscene Services
	Healthy Relationships for Stronger Communities Strategy	For Monitoring	Chele Howard/Elinor Wellington	12 Month Update		Cllr. A.Llewelyn Portfolio 8	Social Services, Housing and Community Safety
		Various Traffic Orders (Detail not available)	For Decision	David Griffiths			Cllr W.Griffiths Portfolio 9
	Various Land Disposal Reports (If Needed)	For Decision	Simon Brennan			Cllr J.Hurley Portfolio 4	

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Meeting Date	Agenda Item	TYPE	Contact Officer	Purpose of Report	Called for Scrutiny	Cabinet Portfolio Holder	Relevant Scrutiny committee
Cabinet 9 th April	Social Services Complaints Annual Report	For Monitoring	Leighton Jones			Cllr.A.Llewellyn Portfolio 8 Cllr S.Harris Portfolio 6 Cllr J Hale Portfolio 7	Social Services, Housing and Community Safety
	Community Safety Strategic Intent Document	For Monitoring	Chele Howard/ Elinor Wellington	12 Month Update		Cllr. A. Llewelyn Portfolio 8	Social Services, Housing and Community Safety
	Permission to Consult and Pilot an Alternative Night Time Support Report	For Decision	Keri Warren/ Hayley Short		Yes, 13 th March 2025	Cllr.S.Harris Portfolio 6	Social Services, Housing and Community Safety
	Various Traffic Orders (Detail not available)	For Decision	David Griffiths			Cllr W.Griffiths Portfolio 9	
	Various Land Disposal Reports (If Needed)	For Decision	Simon Brennan			Cllr J.Hurley Portfolio 4	

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Meeting Date	Agenda Item	TYPE	Contact Officer	Purpose of Report	Called for Scrutiny	Cabinet Portfolio Holder	Relevant Scrutiny committee
Cabinet 30 th April							
	Hillside Managers Report	For Monitoring	Keri Warren			Cllr.S.Harris Portfolio 6	
	Hillside Responsible Individuals Report	For Monitoring	Keri Warren			Cllr.S.Harris Portfolio 6	
	Early Years and Flying Start Childcare	For Monitoring	Sarah Griffiths/Lisa Clement-Jones	This report will provide information in relation to the Early Years and Flying Start Childcare Sector including the impact of Flying Start Expansion.	YES 10 th April	Cllr.N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	Various Traffic Orders (Detail not available)	For Decision	David Griffiths			Cllr W.Griffiths Portfolio 9	
	Various Land Disposal Reports (If Needed)	For Decision	Simon Brennan			Cllr J.Hurley Portfolio 4	

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Meeting Date	Agenda Item	TYPE	Contact Officer	Purpose of Report	Called for Scrutiny	Cabinet Portfolio Holder	Relevant Scrutiny committee
Cabinet 21 st May							
	Strategic Schools Improvement Programme Proposal to reorganise ALN provision at Cwmtawe Comprehensive School	For Decision	Rhiannon Crowhurst	Final Determination of the Proposal		Cllr. N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	Strategic Schools Improvement Programme Proposal to reorganise ALN provision at Cefn Season Comprehensive School	For Decision	Rhiannon Crowhurst	Final Determination of the Proposal		Cllr. N.Jenkins Portfolio 3	Education, Skills and Wellbeing.
	Various Traffic Orders (Detail not available)	For Decision	David Griffiths				Cllr W.Griffiths Portfolio 9
Various Land Disposal Reports (If Needed)	For Decision	Simon Brennan				Cllr J.Hurley Portfolio 4	

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Social Services, Housing and Community Safety Scrutiny Committee

(All starting 2pm unless otherwise stated)

Meeting Date	Agenda Item	Contact Officer
2024		
12 July 1.00 p.m.	Selected from Cabinet Forward Work Programme	
19 September	Selected from Cabinet Forward Work Programme	
	Disabled Facilities Grant Options Appraisal (Decision)	Chele Howard
	PRIVATE ITEM - Initial Business Case for the Development of a Triage Centre	Chele Howard
7 November	Selected from Cabinet Forward Work Programme	
	PRIVATE ITEM – Hillside Managers Report	Keri Warren
	PRIVATE ITEM – Hillside Responsible Individuals Report	Keri Warren
	Permission to consult on the Remodelling of Park House	Hayley Short

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	Permission to consult on the Remodelling of Link	Hayley Short
	Permission to tender Domiciliary Care Framework (Decision)	Angela Thomas
	Direct Payment Whole Service Review	Hayley Short
	Requested by Scrutiny Committee	
	Update Report on Housing Transformation Programmes	Chele Howard
	Update Report on Childrens Services Transformation Programmes	Keri Warren
12 December	Selected from Cabinet Forward Work Programme	
	PRIVATE ITEM – Permission to tender a Housing First Service (Decision)	Chele Howard/Hayley Short
	Permission to tender Carers Service	Hayley Short
	Requested by Scrutiny Committee	
	Update Report in relation to Single Point of Contact (SPOC) Service	Angela Thomas
	Progress update on Trem Y Glyn Residential Care Home	Angela Thomas
2025		
23 January	Selected from Cabinet Forward Work Programme	

	PRIVATE ITEM – Hillside Managers Report	Keri Warren
	PRIVATE ITEM – Hillside Responsible Individuals Report	Keri Warren
	Permission to Tender for Emergency Accommodation for Women – Violence Against Women, Domestic Abuse and Sexual Violence (Decision)	Hayley Short / Chele Howard
	PRIVATE ITEM - Permission to tender Accommodation Models for Young People (Decision)	Keri Warren
13 March	Selected from Cabinet Forward Work Programme	
	Community Safety Update	Elinor Wellington/Chele Howard
	PRIVATE ITEM - Permission to consult and pilot an alternative night time support (Decision)	Hayley Short/Angela Thomas
1 May	Selected from Cabinet Forward Work Programme	
	Social Services Complaints Annual Report	Leighton Jones
	PRIVATE ITEM – Hillside Managers Report	Keri Warren
	PRIVATE ITEM – Hillside Responsible Individuals Report	Keri Warren

To be programmed into the cycle

- Children & Young People, Adult Services and Housing & Community Safety Quarterly Performance Report 2024-2025 - Awaiting confirmation.

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